CONTRACT FILE CONTENT CHECKLIST - AF Form 3019

- **Currently Undergoing Update/Revision**
  - **–WR-ALC has provided comments**
  - **–Although FAR 4.803 specifies the types of records that contract files should contain, there is currently no regulatory language that addresses when an AF 3019 is required**
- **Possible Changes as a result of the Update**
  - **–Delete obsolete items**
  - **–Add current requirements**
    - **New Start, ODS, etc**
  - **–Consolidate Certs and Reps section**
  - **–Checklist for Source Selection Documents**

WR-ALC Interim Policy AF Form 3019

- Use Form Dated Aug 85
- AF Form 3019 is *Aug 85* in all files above the Simplified Acquisition Threshold
  - Use is optional in any other files
  - PCO Signature/Date is required
    - Certifies that all marked items are in the file at time of sign-off
- Guidance will be added to Contracting Handbook Part 4.803